

# AVANGAAD BERHAD

(Formerly known as E.A. Technique (M) Berhad)  
[Registration No. 199301001779 (256516-W)]  
(Incorporated in Malaysia)

## ADMINISTRATIVE GUIDE

31<sup>ST</sup> ANNUAL GENERAL MEETING ("AGM") OF AVANGAAD BERHAD (F.K.A E.A. TECHNIQUE (M) BERHAD) ("the Company")

Date	:	Wednesday, 28 May 2025
Time	:	9:00 a.m.
Venue	:	Majestic 2, Level 3, The Majestic Hotel of 5, Jalan Sultan Hishamuddin, Tasik Perdana, 50000 Kuala Lumpur, Wilayah

This is a **physical** AGM. Members and/or proxies are to attend **in-person** only.

### **Registration**

1. Registration is from 8:00 a.m. and will end at a time as announced by the Chairman of the meeting before commencement of voting.
2. Registration will take place at the registration counters located at Majestic 2, Level 3 (in front of the hall).
3. Kindly present your **original National Registration Identity Card ("NRIC") or Passport for verification** by the Registrar. Photocopy of NRIC or Passport is not allowed. Upon verification of your NRIC or Passport and signing of the Attendance List, you will be given a wristband for identification. Please ensure you collect your original NRIC or Passport thereafter.
4. No individual will be allowed to enter the venue without the wristband. There will be no replacement in the event you lose or misplace the wristband.
5. No individual will be allowed to register on behalf of another person, registration will handle only verification of identity and registration of shareholders and/or proxy holders. If you have any enquiries on other matters, please refer to our staff who will be at hand to provide assistance.

### **General Meeting Record of Depositors**

Only depositors whose **names appear in the General Meeting Record of Depositors as at 21 May 2025 will be entitled to attend the AGM** or to appoint **proxy** to attend and/or vote on the depositor's behalf.

### **Submission of Proxy Form in either hard copy form or electronic form**

The appointment of proxy(ies) may now be made either in hard copy form or by electronic form, and shall be deposited with the Company's Share Registrar, namely, Securities Services (Holdings) Sdn. Bhd., either at the designated office as stated below or vide Securities Services e-Portal, not less than forty-eight (48) hours before the time appointed for holding the AGM or adjournment thereof (i.e., **on or before Monday, 26 May 2025 at 9:00 a.m.**):-

<b>Mode of Submission</b>	<b>Designated Address</b>
Hard copy	Securities Services (Holdings) Sdn. Bhd. Level 7, Menara Milenium, Jalan Damanlela, Pusat Bandar Damansara, Damansara Heights, 50490 Kuala Lumpur, Wilayah Persekutuan
Electronic appointment	Securities Services e-Portal Weblink: <a href="https://sshb.net.my/">https://sshb.net.my/</a> Kindly refer to Appendix I in Administrative Guide

The lodging of the said instrument shall not preclude you from attending, participating, speaking and voting in person at the 31<sup>st</sup> AGM should you subsequently wish to do so, provided a notice of termination of proxy authority in writing is given to the Company not less than forty-eight (48) hours before the commencement of the AGM or any adjournment thereof.

### **Corporate Representative**

Any corporate member who wishes to appoint a representative instead of a proxy to attend the AGM should present a valid instrument appointing a corporate representative which shall be in writing under the common seal of the corporation.

### **Voting Procedure**

1. The voting at the 31<sup>st</sup> AGM will be conducted on a poll in accordance with Paragraph 8.29A of Bursa Malaysia Securities Berhad Main Market Listing Requirements. The Company has appointed Securities Services (Holdings) Sdn. Bhd. ("SS") as Poll Administrator to conduct the poll and Commercial Quest Sdn. Bhd. as scrutineers to verify the poll results.

### **Door gifts**

The Company will not provide any door gifts to shareholders or proxy.

### **Parking**

1. For meeting guests: Car park charges will be a flat rate of MYR 15.00nett per day via cashless parking system using Touch n' Go, Visa or Mastercard. Minimum balance of MYR 30.00nett is required upon entry.
2. For in-house guests: Car park charges will be a flat rate of MYR 15.00nett per day via cashless parking system using Touch n' Go, Visa or Mastercard. Validation is required on a daily basis for multiple entry
3. Valet Parking: Valet parking service is at MYR 40.00nett per car per entry and is strictly not entitled to validation.

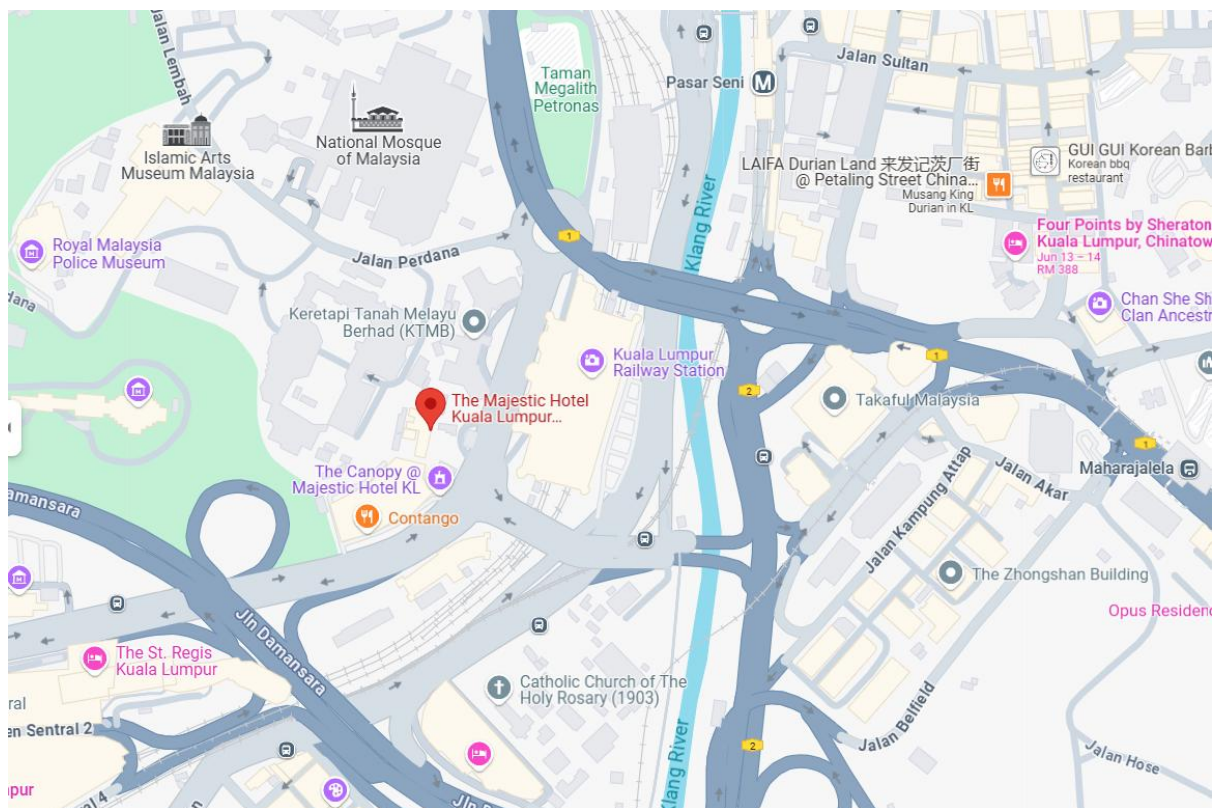
## **Enquiry**

If you have any enquiry relating to the registration for the 31<sup>st</sup> AGM, please contact the following persons from our Shares Registrar during office hours from Monday to Friday, 8:30 a.m. to 12:15 p.m. and from 1:15 p.m. to 5:30 p.m.:

## **Securities Services (Holdings) Sdn. Bhd.**

General Line	:	+603-2084 9000	
Email	:	<a href="mailto:info@sshsb.com.my">info@sshsb.com.my</a>	
Officers	:	Wong Piang Yoong	(DID: +603-2084 9168)
	:	Puan Lily	(DID: +603-2084 9163)
	:	Nur Suhaila	(DID: +603 2084 9169)

## **Location map**



**APPENDIX A**



**SECURITIES SERVICES e-PORTAL**

**(A) Sign up for a user account at Securities Services e-Portal**

<p>Step 1 Visit <a href="https://sshb.net.my/">https://sshb.net.my/</a></p> <p>Step 2 Sign up for a user account</p> <p>Step 3 Wait for our notification email that will be sent within one (1) working day</p> <p>Step 4 Verify your user account within seven (7) days of the notification email and log in</p>	<ul style="list-style-type: none"> <li>• <b>This is a ONE-TIME registration.</b> If you already have a user account, you need not register again.</li> <li>• Your email address is your User ID.</li> <li>• Please proceed to(B) once you are a registered user.</li> </ul>
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**REGISTER AS A USER BY 21 MAY 2025 TO SUBMIT E-PROXY FORM**

**(B) Submit e-Proxy Form**

Meeting Date and Time	Proxy Form Submission Closing Date and Time
Wednesday, 28 May 2025 at 9:00 a.m.	Monday, 26 May 2025 at 9:00 a.m.

- Log in to <https://sshb.net.my/> with your registered email and password.
- Look for **Avangaad Berhad (formerly know)** under Company Name and **31<sup>st</sup> AGM on 28 May 2025 at 9:00 a.m. – Submission of Proxy Form** under Event and click “>” to submit your proxy forms online for the meeting by the submission closing date and time above.

<p>Step 1 Check if you are submitting the proxy form as –</p> <ul style="list-style-type: none"> <li>▪ Individual shareholder</li> <li>▪ Corporate or authorised representative of a body corporate</li> </ul> <p><i>For body corporates, the appointed corporate/authorised representative is to upload the evidence of authority (e.g. Certificate of Appointment of Corporate Representative, Power of Attorney, letter of authority or other documents proving authority). All documents that are not in English or Bahasa Malaysia have to be accompanied by a certified translation in English in 1 file. The <u>original</u> evidence of authority and translation thereof, if required, have to be submitted to The Company’s Share Registrar at Level 7, Menara Milenium, Jalan Damanlela, Pusat Bandar Damansara, Damansara Heights, 50490 Kuala Lumpur, Wilayah Persekutuan for verification before the proxy form submission closing date and time above or handover the said document to the registrar at the registration counter.</i></p> <p>Step 2 Enter your CDS account number or the body corporate’s CDS account number and corresponding number of securities. Then enter the information of your proxy(ies) and the securities to be represented by your proxy(ies). <b>You may appoint the Chairman of the meeting as your proxy where you are not able to participate.</b></p> <p>Step 3 Proceed to indicate how your votes are to be casted against each resolution.</p> <p>Step 4 Review and confirm your proxy form details before submission.</p>	<ul style="list-style-type: none"> <li>• A copy of your submitted e-Proxy Form can be accessed via <b>My Records</b> (refer to the left navigation panel).</li> <li>• You need to submit your e-Proxy Form for <b>every CDS account(s)</b> you have or represent.</li> </ul>
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